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MEMORANDUM FOR: Director of Finance

Director of Logistics

Director of Medical Services

Director of Personnel Director of Security Director of Training

Chief, Support Services Staff

SUBJECT

: Communications Requirements for FY 1975

- 1. The Office of Communications will be preparing its FY 1975 Program estimates within the next few months. In view of the change assigning to the Office of Communications budgetary responsibility for all communications equipment and services over which OC has technical cognizance, they remind us that the prospective user is responsible for notifying OC of his requirements on a timely basis.
- 2. You are, therefore, requested to forward to the Office of Communications as soon as possible, but not later than 12 January 1973, your requirements for new or increased communications support as well as any decreasing requirements. OC is prepared to discuss your plans in advance of your response if you will contact the OC Program Coordi-If your requirements do not exceed the nation Staff communications support level now being provided or requested for FY 1974, you should respond accordingly.

Chief, DD/S Plans Staff

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cc: Director of Communications

"Vegetine" for ONS to his telecon givery 10 Jan 73

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